

**Church Street Marketplace District Commission Meeting
September 20, 2017**

Commissioners present: Jeff Nick, Linda Magoon, Lorre Tucker, Marc Sherman, Buddy Singh, Jed Davis. CSM Staff present: Ron Redmond, Jenny Morse, Maggie Stevens, Becky Cassidy

- I. COME TO ORDER
- II. AGENDA
- III. APPROVAL OF MINUTES – August 2017
 - a. Revise minutes to include Buddy in attendees
 - b. Motion to approve: Buddy
 - c. Second: Linda
 - d. Minutes approved
- IV. PUBLIC FORUM
- V. FINANCE REPORT
 - a. Review of current fund balance (\$3600)
 - i. On schedule besides Christmas lights and advance lease payments.
 - ii. Presentation from Ron: Projected capital fund
 - iii. City paying for BED street lights on the Marketplace
- VI. FOLLOW UP LETTER TO MAYOR WEINBERGER
 - a. Review of letter. Suggestion to add credit back for services that should be covered by property taxes. Will require charter change.
- VII. REVIEW UNBUDGETED FY18 CAPITAL REQUESTS
 - a. Ken's Pizza & Pub brick replacement in 9-foot right of way. Projected Cost: \$5000
 - i. Delayed until FY 19. Concern regarding setting a precedent for brick repair; Need consistent plan around brick repair; Charter change should include access to City's capital funds for repairs. CSM made initial investment, City should be paying for the upkeep. What is the cost to maintain a stretch of city street over time? 35 years?
 - b. Installation of keyless front door security system, video intercom. Cost: \$4000
 - i. City is installing keyless systems in city owned buildings. CSM to install a keyless system for safety reasons.
 - c. Proposed security gate for alleyway behind Freneau Building: Estimate: \$7500
 - i. Bad behavior occurring in the alleyway. CSM staff to create partnership with Kent Wood (building owner) and DPW
- VIII. CREATION OF A NOMINATIONS COMMITTEE
 - a. Are there people we could be approaching about joining the Commission? CSM Commission will maintain inventory of current skillset of Marketplace Commission plus list of skills that would be helpful going forward. Discussion regarding future make up of Commission in an expanded district.
- IX. ADJOURN

Include vacancies/stores to come in next Marketing Summary.