



# CHURCH STREET MARKETPLACE

The Mission of the Church Street Marketplace District Commission is to Provide Responsible Management Leading to an Economically Successful Downtown Which Is Vibrant, Clean and Safe, for the Benefit of the Fee Payers Community Members and Visitors.

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## CHURCH STREET MARKETPLACE DISTRICT COMMISSION

**WEDNESDAY, JANUARY 18 at 9:00 AM**

DIRECTIONS TO 29 Church Street MEETING LOCATION: Directions to the 3<sup>rd</sup> floor conference room at 29 Church Street: Enter at 110 Cherry Street (under the big red awning, across from the old CCTA bus station). Take the glass elevator up to the 3<sup>rd</sup> floor. Take a right out of the elevator, conference room down the hall on your left.

- I. COME TO ORDER
- II. AGENDA
- III. MINUTES – November, 2016
- IV. PUBLIC FORUM
- V. CHAIR'S REPORTS
  - A. Finance Report (Singh)
  - B. Request the Commission's Support for the Downtown Partnership's application to renew Burlington's Downtown Designation effective 2017-2022, through the State of Vermont's Downtown Program. Downtown Partnership members are BBA, CEDO, Planning and Church Street Marketplace.
  - C. Request to Approve Transfer of Church Street Marketplace District Cart Vendor License:  
FROM: Dave Stoll, Bookie's (corner of Bank & Church), 2045 North Rd, Hinesburg, VT 05461  
TO: Ongyel Sherpa, 21 Suffolk Lane, Essex, VT 05452
  - D. Diversity Training for Marketplace Commission (Magoon)
  - E. Update Downtown Improvement District (Kelly Devine)
    - a. Next steps for Downtown Parking & Transportation Management Plan
      - i. BBA will lead a collaborative business planning process that engages City and downtown stakeholders in exploring various models and structures for a Downtown/waterfront Improvement District (DID)
      - ii. Develop a business plan for the implementation of a full-service Downtown Improvement District (DID) that would coordinate the Parking Management District (PMD)
- VI. EXECUTIVE DIRECTOR'S REPORT
  - A. CSMC Working Groups (Ron)
    - a. Agreement with City for repair, replacement of CSM's Electrical System
    - b. Work with Clerk/Treasurer's Office to reduce it expenses from the city, FY 18.
    - c. Plan Q1 visit to BTV by Kathleen Rawson, Downtown Santa Monica, Inc.
  - B. Customer Origin Study results – Claire Ferguson
  - C. Storage space for Cart Vendors
- VII. Capital Improvement Plan: Dubois & King's Inventory of done, cost-estimating begins
- VIII. Merchant & Marketing –
- IX. What's Ahead
- X. ADJOURN

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